



# RezEasy

Software for the travel  
and hospitality industry

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## RezEasy Cloud PMS - Property Management + Booking Engine:



A cloud-based property management system (PMS) like RezEasy simplifies hotel operations, reduces manpower and allows staff more time to concentrate on guests. RezEasy has hundreds of features and represents the future of hotel PMS with its integrated Web Reservations, Agent/Corporate Client Booking Module, Transaction Module, multi-property and multi-language

capabilities. Hoteliers benefit from improved PMS accessibility, flexibility, reduced overhead and technical frustrations. Check out all of the features in RezEasy, you will be pleasantly surprised.

### Easy Set-up & Operation

RezEasy uses the Internet so there is no need to install or maintain complicated computer software. It can be installed in one of two ways:

**Direct Purchase:** You pay a one-time fee and we install the software on your website. That's it, nothing more to pay - no commission no monthly fees!

**SaaS (Software as a Service):** We take care of the installation and hosting, you pay a fixed monthly fee based on your requirements (there is no commission per reservation). Updates are free and seamless, support is free for as long as the contract runs.

### Anywhere Access

All you need to access RezEasy is a device with an Internet connection. Your Property Management System is accessible to satellite offices and remotely located personnel. Using system profiles, you determine who has access to RezEasy and from where.

### The Property Management System (PMS)

RezEasy is much more than a web-based reservation system; it is a powerful Property Management System designed to meet all of your front and back-office needs. The use of web technology means that you can access the system from any computer or tablet that has Internet access.



### Dashboards

Reservations, In-House, Financial and Management dashboards show you what's going on at your property, hour-by-hour, day-by-day.

Use the dashboard to organize your daily operations, view of what's going on at your property, streamline operations, and save time.



## Calendars



The Reservations, In-House & Management calendars are a visual representation of your property. They show you real, updated availability with drag and drop room moves and arrival/departure date changes to maximize your property's efficiency.

When you move a guest to a different room type RezEasy automatically checks the maximum and minimum occupancy of the selected room. When you move a guest to a different room type or change dates RezEasy automatically updates the room rate for remaining days of the guests stay.

## Reservations & Guests

- Individual, group, virtual reservations and day rooms.
- Two or more virtual reservations can be associated with a real reservation to create a sharing reservation or multiple guest folios for the same room.
- Add meals and optional extras to reservations. These can be charged per room per night, per person per night, per person or per booking.
- Change and cancel reservations, update in-house reservations, create room moves, assign rooms, check-in and check-out guests, add to wait list.
- Save full guest details including attachment (scan of passport for example).

## Room Rates

- Create any number of rate codes.
- Rates can be Seasonal (calendar dates), Flexi-Rate (calendar dates with different rate at weekends), or Day-Week-Month.
- Rates can be per room or per person.
- You can have several rate codes for the same room type, and the rates can be different types.
- Rates can be changed quickly and easily for any day or block of days, no need to pre-defined seasons.
- Charge different rates for this year and next year.
- Rates can be increased/decreased globally (all rates) by a percentage or fixed amount.
- Copy rates and increase/decrease by a percentage or fixed amount.

## Availability

- Check or view availability (inventory) by room type or room number, easily calculate cost of a stay.



- Temporarily block rooms or take them out of service.
- View room status: vacant, occupied, arriving, departing, allocated.

### *Housekeeping*

- Housekeeping including room status, linen and towel changes, cleaning schedule and tasks, vacant room list etc.
- Create breakfast list and meal plan lists.
- Define laundry items, laundry list, collect and return guests laundry, auto-calculate totals and add to guest folio.

### *Management*

- Create agents/corporate clients and set a rate code, room allocation and commission.
- Allow selected agents/corporate clients to login and make/change/cancel reservations based on their rate code and allocations.
- Reports for reservations, management, housekeeping and financial/POS.

### *Financial & POS*

- Post rates using the Night Audit system or post when the guest Checks-In.
- Full POS (Point of Sale) system - sales departments/sales categories including stock control.
- Export reservations and financial data to a spreadsheet.
- Import sales data into RezEasy via an XML file or CSV file.
- Create agent/corporate client and group invoices.

### *Email & Miscellaneous*

- Automatically send pre-arrival and post-departure email to guests.
- Send reservation confirmation by email.
- Send personalized email to guests or mailing lists.
- Create email and letters/notices.
- All email, letter/notice and invoice templates are fully customizable - text, fonts, colours, images etc. If you use the multi-language feature of RezEasy Guest bills can be printed in different languages.
- Allow in-house guests to login and check their bill
- Includes staff bulletin board and notices.

### *A Full Range of Reports*

RezEasy Cloud includes a full range of reports: Financial, Reservations, Guests, Housekeeping, Management, POS, and Miscellaneous. RezEasy also contains many on-screen reports and data grids.



# RezEasy Cloud PMS

Cloud Property Management System + Integrated Booking Engine

## **Financial**

- Cashiers Report
- Deposit Aging Report
- Guest Folios
- Guest Ledger Balance
- Lodging Charges
- Online Sales
- Online Transactions
- Payments
- Rate Check Report
- Reconciliation
- Refunds
- Revenue Report
- Sales by Date
- Sales by Department
- Sales & Tax Receipts
- Sequential Transactions

## **Reservations**

- Future Reservations
- All Reservations
- Arrivals
- Departures
- In-House
- Future Group Reservations
- All Group Reservations
- Group Arrivals
- Group Departures
- Groups In-House
- Future Virtual Reservations
- All virtual Reservations
- Virtual Arrivals
- Virtual Departures

## **Housekeeping**

- Breakfast/Meal List
- Cleaning Checklist
- Cleaning Schedule
- Laundry Items/Prices
- Laundry Service

## **Rooms & Rates**

- Room Types & Rooms
- Rate Codes & Rates
- Meals & Extras

## **POS**

- Stock & Sale Units
- Items for Sale
- Low Stock by Code
- Low Stock by Name

## **Management**

- Agent Allocations
- Changed Rates Report
- House Status
- Management Report
- Reservation Forecast
- Staff/Users
- Zero Rate Report

## **Guests**

- All Guests
- Guest Flights
- Guests History
- In-House Guests
- Find a Guest

## **Miscellaneous**

- Address Book
- Airports
- Business Sources
- ID Types
- Payment Methods
- Transport Companies

## **Integrated Web Reservations**



With RezEasy's integrated Online Reservation System each booking from your website is instantly added to the database used by the Property Management System, and room inventory is updated in real time.

The system is mobile ready and auto-detects the visitor device and selects the appropriate interface for computer, tablet or smartphone.

### **Finding a Room:**

- Visitors can find one or more available rooms using a search form or by selecting directly from a calendar.
- Full details of available rooms including the total price and daily rate are made available to the visitor.
- Visitors know exactly what the total cost will be, no nasty surprises on the check-out page.



### ***Reservations:***

- Visitors can book one or more rooms at the same time.
- Meals and optional extras can be included on reservations. These can be charged per room per night, per person per night, per person or per booking.
- Guests can change and cancel reservations online before check-in. You specify the minimum number of days prior to check-in when these changes can be made.
- Reservations are automatically added to the database and will be instantly available in the Property Management System.

### ***Room Rates:***

- Designate a rate code that is used for Online Reservations.
- Rates are set in the Property Management System and any changes are instantly available for Online Reservations.
- You can set up discounts and promotional codes.

### ***Packages & Offers:***

- Package your rooms with other products to create unique offerings. Select when these offers are available, the rooms types and number of persons per package.

### ***Flexible Booking Restrictions:***

- Restrict visitors to booking a minimum number of nights between certain dates such as public holidays.
- Restrict visitors to booking a minimum number of nights if their stay spans a weekend.
- Restrict visitors to booking exact numbers of nights, example: 3,5,7,14,21
- Specify an arrival day or allow arrival on any day of the week.
- Specify a leadtime (minimum number of days between booking and arrival).
- Collect the names of all guests on the reservation confirmation page.

### ***Easy Navigation and Display:***

- Visitors can easily navigate through the website and view detailed information.
- Display full details of your property, amenities, rooms, rates etc.
- Include location information and Google map.
- RezEasy includes an interactive picture gallery.
- Guest reviews page included in RezEasy.

### ***Email Confirmations:***

- Automatically send pre-arrival reminder and post-departure email to guests.



- Reservation confirmation automatically sent to the guest by email (with a copy to you and a cc address).

### *Customizable Templates:*

- All website templates are fully customizable - text, fonts, colours, images etc.
- All email and invoice templates are fully customizable - text, fonts, colours, images etc.

### *Languages & Currencies:*

- Create the Online Reservation System in up to 8 languages.
- Professional translations can be supplied on request (additional charges apply).
- Display prices in up to 8 currencies.
- Connects to over 35 different payment systems
- Allow guests to pay in the currency of their choice (requires a multi-currency payment system).
- Automatically update exchange rates (requires an account with a currency exchange service).

### *Online Payments*

Payment can be made by PayPal, bank transfer or via a payment system (RezEasy is pre-configured for 36 different payment systems)

### *Agent/Corporate Client Module*

This is an application designed to allow agents or corporate clients to make, change and cancel reservations online. Each agent/corporate client can be configured with a room allocation, room rate and (optionally) a discount. You can turn, on or off, the ability for individual agents/corporate clients to login and booking online. The program is part of the RezEasy Cloud system and is included as part of the package.

When a reservation is created, changed or canceled the RezEasy database is updated immediately and you will be able to access the reservation. Email confirmation messages are sent to you and the agent/corporate client. Details of the reservation can be printed and given to the guest. If you have configured a discount for the agent/corporate client the rates shown on the guest voucher do not include this discount.

### *Reservations*

- New Reservation
- Quick Reservation (select from calendar)
- Cancel a Reservation before check-in
- Modify a Reservation before check-in
- View Current Reservations (ie. not checked-out)
- View Reservation History



### *Group Reservations*

- New Group Reservation
- Cancel a Group Reservation before check-in
- Modify/Resize a Group Reservation before check-in
- View Current Group Reservations (i.e. not checked-out)

### *Rooms*

- Availability by Room Type (based on the agent/corporate client allocation not total number of rooms)
- Room Details
- Room Rates (this is the rate code that you apply to the agent/corporate client)

### *Transaction Manager Module*

This is an application designed to record credit card details and store them to the RezEasy database. These transaction can then be processed using your existing merchant account or virtual credit card terminal.

The program is part of the RezEasy Cloud system and is included in the package. You can also (optionally) connect Transaction Manager to the preCharge system which adds comprehensive credit card transaction fraud scoring.

All credit card details are encrypted before being stored to the database. Selected RezEasy users (those with access to financial data) can login and view or print details.

Transaction Manager can be included in RezEasy configuration as one of the payment methods for the Online Reservation System. Typically you would use the program where you don't want to take an immediate payment for an online reservation, and prefer to just hold the card details as a guarantee against a no-show.

### *Channel Manager Module*

RezEasy's Channel Manager module automatically updates your inventory and rates in the Global Distribution Systems (GDS) and Last Minute Booking Sites where you list your rooms. Reservations taken on these sites are automatically added to RezEasy's database, inventory is reduced thus avoiding double booking and the need to make manual updates.

You can now manage your inventory and prices in one place. Any rate configured in RezEasy can be set as the Channel Manager rate which is used to update each GDS. Each time that rate or inventory changes all GDS systems are updated automatically.





### Channels

The channel manager connects with over 170 GDS and distribution channels including all of the most popular OTA's and GDS:

- Agoda
- Alpharooms.com
- Asia Travel
- Avvio
- BedBooker
- Booking.com
- BookingButton
- Bookit.com
- Expedia
- GTA-Travel
- Getaroom.com
- Globekey
- Globeres
- HRS
- HotelClub
- Hotelbeds
- Hotwire
- Last Minute.com
- LateRooms
- Orbitz
- Travelocity (GHE)
- Venere
- Wotif

RezEasy's Channel Manager works via a third party (Siteminder or Octorate) and additional charges will apply.



## What does it Cost?

RezEasy Cloud package includes the Property Management System, Online Reservation System, Agent/Corporate Client Module, Transaction Manager Module and setup on your website hosting. The current price is shown below: \*

### Direct Purchase

You make a Single Payment based on the number of rooms. That's it nothing more to pay:

- Up to 25 rooms: \$649 (£430) (€595)
- Up to 50 rooms: \$799 (£535) (€735)
- Up to 75 rooms: \$999 (£670) (€920)
- Up to 100 rooms: \$1,199 (£800) (€1,100)
- 150 plus rooms: \$1,399 (£935) (€1,285)

### SaaS (Software as a Service)

You pay a one-time Setup Fee of \$125 (£84) (€115) plus the Monthly Payment below:

- Up to 25 rooms: \$35 (£24) (€32)
- Up to 50 rooms: \$55 (£37) (€50)
- Up to 75 rooms: \$75 (£50) (€69)
- Up to 100 rooms: \$95 (£64) (€87)
- 150 plus rooms: \$120 (£80) (€110)

### What You Get

- Installation on your website or server
- RezEasy Cloud program to use as long as you wish with no additional charges
- Free updates for 3 months from the date of purchase
- Free support for 3 months from the date of purchase
- Free security updates and patches for 3 years

### What You Get

- Hosting and installation on one of our servers
- RezEasy Cloud program to use as long as you maintain the contract
- Free updates for as long as you maintain the contract
- Free support for as long as you maintain the contract
- Free security updates and patches for as long as you maintain the contract

\* Please note that we reserve the right to change prices, support and upgrade details should the needs arise. Exchange rates are correct at the time this brochure was printed.

## System Requirements

### The Website

- Business class Linux or Windows website hosting (Linux recommended).
- Cgi scripting (Perl)
- MySQL database

### Accessing RezEasy Cloud

- Internet connected device (PC, Mac, Linux box, Apple or Android tablet or smartphone)
- Web browser (RezEasy is compatible with all major browsers).