



# Hallisoft

Software solutions for the hospitality and travel industry

# Hallisoft RezEasy® Front Desk

The reservations system of choice for Hotels, Guesthouses, Bed & Breakfast accommodation and hostels of all sizes:

RezEasy Front Desk is a powerful, comprehensive Windows based Property Management System (PMS) designed for Hotels, Motels, Guesthouses, Bed and Breakfast accommodation and hostels of all sizes. Equally suitable for those with little or no computer experience as well as the more IT literate, RezEasy is simple to use yet fully featured.

RezEasy Front Desk delivers true value for money and a wealth of time and cost saving features proven to increase profitability, reduce administrative tasks and streamline reservations and invoicing. When used in conjunction with our RezEasy Online Reservation System it provides the most affordable package available today.

Your staff will learn the system quickly and easily whether they're hospitality professionals, trainees or part-time workers.

RezEasy Front Desk, as a Hallisoft solution, is here for the long-term. You can count on our financial stability, solid support structure, and excellent customer service. You can also rely on our expertise in the hospitality industry, because we develop our solutions in conjunction with hotel and travel industry professionals. This allows us to deliver applications with real-world functionality.

## Fully Featured:

RezEasy Front Desk offers an extensive set of features for setting and controlling rates, revenue forecasting and analysis. The program includes full guest profiles and handles individual guests, groups, and walk-ins, and has features for room blocking.

Check-in, check-out, guest accounts, room allocation, housekeeping, vacant room list, breakfast/meal list, forecasting, a POS system and much more is included in the RezEasy package.

## Why RezEasy?

Hallisoft understands that your hotel management software is the lifeline for your day-to-day operation. Our software is designed to meet your needs. Intuitive by nature with powerful features it is designed to operate in small, mid-sized, and large properties. By combining real-world functionality and up-to-date technology, RezEasy Front Desk will provide you and your staff the necessary tools to make your life easier and improve your efficiency.

Our aim is to offer hospitality software that is powerful, reliable, affordable, flexible, and easy to use:

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**Powerful:** RezEasy Front Desk is preferred by many independent hotels and guesthouses worldwide.

**Reliable:** RezEasy Front Desk is built upon innovative Microsoft technology and outstanding customer support.

**Affordable:** RezEasy Front Desk combines the best of both worlds - affordability along with the peace of mind which comes from 10+ years of designing hospitality and hotel reservation software.

**Flexible:** RezEasy Front Desk provides properties the ability to streamline their Check-In/Check-Out/Guest Accounting etc. thus optimizing their efficiency.

**Easy To Use:** RezEasy Front Desk's intuitive interface design and work flow allow both experienced and new users to quickly become proficient in day to day operation of the property management system.

## What does it cost?

The current price at August 2009 is US \$499 (approximately €350 or £300) \* and this includes 8 network licenses. (Additional licenses can be purchased if required)

A discount is available when purchased together with RezEasy online products.

We do not charge monthly or annual fees. You receive free support and free upgrades for the first 12 months after purchase.

\* Please note that we reserve the right to change prices, support and upgrade details should the need arise. Exchange rates are correct at the time this brochure was printed.

## Feature List:

- Individual bookings, group bookings and virtual bookings.
- Virtual bookings can be associated with an actual booking to create sharing reservations or multiple guest folios for a room/reservation.
- Rate bands can be seasonal (calendar dates), weekly (days of the week), a combination of both, day-week-month, or you can have a different price for each day of the year.
- Within each rate band you can have up to 6 different rates for each room type. A room rate override option allows you to enter special rates for any reservation.
- Charge per room or per person.
- Up to 99 different room types with unlimited number of rooms within each room type.
- Include up to 3 different tax rates, plus fixed and percentage surcharges.
- Add meals and optional extras to reservations. These can be charged per room per night, per person per night, per person or per booking.

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- Post room rates using the traditional night audit or post rates at check-in.
- Create and change reservations, update in-house reservations, create room moves, check-in and check-out guests, add to wait list.
- Check or view availability (inventory) by room type or room number, easily calculate cost of a stay.
- Block rooms between selected dates (for routine maintenance for example)
- Full guest details including flight and transportation details.
- Housekeeping including room status, linen and towel changes, cleaning tasks, vacant room list etc.
- Create breakfast list and meal plan list.
- Create agents/corporate clients and assign an allocation and release date to each one. View reports to show allocation vs. actual rooms booked or commission earned.
- POS system - sales departments/sales categories, items for sale. Includes stock control.
- Night audit, cashier report, sequential transactions, rate check report, payments, refunds, zero rate list, no-show list, management report, reservations forecast, revenue report, plus a full range of reservation reports, guest details, guest history, POS, and financial reports.
- Export reservation and financial data to Microsoft Excel®, VisiCalc®, Lotus 123® or as a CSV file.
- Program access is fully controlled at user level. Each user is assigned one or more user rights and can only access the functions assigned to them.
- Includes address book and scheduler.
- Send email directly from RezEasy. Send to guest mailing list, address book mailing list, individuals, or confirm a reservation.
- Fully integrated with our online system — import reservations, export rates and availability (inventory).
- Backup/restore function creates encrypted backups of data.
- Archive old data.
- Comprehensive user manual with context sensitive help.

## Reports:

RezEasy Front Desk includes a full set of over 70 reports.

### *Financial:*

- Cashiers Report
- Rate Check Report
- Night Audit
- Revenue Report
- Sequential Transactions
- Deposit Aging Report

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- Guest Ledger
- Guest Folio
- Payments
- Refunds
- Lodging Charges
- Sales
- Sales by Department
- Sales Breakdown

## *Management:*

- Agents/Corporate Clients
- Agents Allocation/Pickup/Commission
- Agents Unconfirmed Reservations
- Management Report
- Reservations Forecast
- Changed Rates Report
- Zero Rate Report
- Staff/Users
- System Flags
- Miscellaneous
- Address Book
- Airports
- Countries
- ID Types
- Payment Methods
- Business Sources
- Transport Companies
- Schedule/Events/Notes
- Housekeeping
- Cleaning Schedule
- Cleaning Checklist
- Housekeeping Status
- Breakfast/M meal List

## *POS:*

- Departments
- Sales Categories
- Items by Name
- Items by Code
- Sales Units
- Stock Units
- Low Stock by Name

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- Low Stock by Code

## *Reservations:*

- Arrivals
- Departures
- In-House
- No Shows
- Cancelled
- Reservations
- Group Reservations
- Sharing Reservations
- Flights
- Waitlist
- Guests
- Guests (main) In-House
- Guests (sharing) In-House
- Guest History
- Reservation History
- Virtual
- Arrivals
- Departures
- In-House
- Cancelled
- Reservations
- Group Reservations
- Sharing Reservations
- Rooms
- Rooms Status
- Rooms

## *System Requirements:*

### *Installation on a Single PC:*

- Windows 2000+, XP or Vista
- 250Mb RAM, for Vista 1GB RAM recommended
- 25Mb of free hard disk space
- Sufficient hard disk space for RezEasy to generate reservation/guest/accounts data etc. A typical 60 room hotel might generate 50Mb to 80Mb of data per year
- Internet Explorer 5.0 or later

### *Installation of a Network:*

- Network Server running Windows Server 2000/2003 or later, or Windows XP, or Windows Vista

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- 500Mb RAM, for Vista 1GB
- 25Mb of free hard disk space
- Sufficient hard disk space for RezEasy to generate reservation/guest/accounts data etc. A typical 60 room hotel might generate 50Mb to 80Mb of data per year
- Internet Explorer 5.0 or later
- For each network PC that will access RezEasy:
  - Windows 2000+, XP or Vista
  - 250Mb RAM, for Vista 1GB RAM recommended
  - 4Mb free hard disk space for program files
  - 1Mb free hard disk space for temporary files
  - Internet Explorer 5.0 or later

## Hallisoft

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